



FORMAN

Who Does What – A Quick Guide

Advisor

The role of the advisor varies widely at different schools. At Forman, the advisor's primary role is to support the student. They take a big-picture, whole-child approach. They offer advice and counsel to students, act as advocates, and help students navigate the normal development of adolescence. The advisor will also be a part of your student's dorm family. They can provide you with a holistic picture of your child's development, but if you have a more specific question, such as a poor grade on a math quiz, it is better to reach out to the teacher, houseparent, or coach directly. Contact your student's specific advisor for concerns or questions related to advising. They are a great first person to go to, and they can either help answer your question or direct you to the right person.

Houseparents and Heads of House

At Forman, houseparents play a vital role in the student life of boarding students. They create a safe, supportive, and structured living environment that extends learning and personal growth beyond the classroom. Houseparents are responsible for developing and implementing house community norms, supporting students in their daily routines, and building meaningful connections through evening and weekend engagement. In addition, they oversee technology collection, bedtime check-ins, and overall wellness. Houseparents often notice shifts in mood, behavior, or habits first and can offer insight into a student's day-to-day life. Houseparents also serve as advisors, with each dorm divided among its houseparents so that every student is assigned an advisor within their own dorm. This allows houseparents to speak to how a student is doing academically as well as socially, emotionally, and behaviorally in the house setting.

Heads of House are responsible for ensuring the smooth operation of the dorm and supervising the houseparents. Additionally, they manage the dorm curriculum on Sunday nights. Heads of House also oversee the student prefects and the overall functioning of the dorm.

Administrator on Duty

Our switchboard is active from 8:00 a.m.- 4:00 p.m., Monday to Friday. If something urgent occurs outside these hours, please contact the Administrator on Duty (AOD) at 860.601.8543. The AOD phone is answered by one of our administrators at any time, day or night. If you go to voicemail, it typically means the AOD was on the phone with a different parent. In this case, leave a message or send them a text, and they will get back to you shortly. We also ask that any time a boarding student leaves or returns to the campus, they call the AOD. This is critical to ensure we have an accurate understanding of where each student is at any given point. Day students must sign out via the Orah app when leaving campus after their last obligation, and when they are on campus on a Saturday or Sunday. If you have questions about upcoming events or non-urgent matters, please call the main line at 860.567.1812 Monday through Friday during business hours.

Head of School - Amy Clemons

The Head of School has an open-door policy for both students and parents. Amy is always happy to meet with you, but specific questions or concerns will likely get a quicker response from those individuals with direct oversight of an area. She can be reached at amy.clemons@formanschool.org or 860.567.1801.

Associate Head of School - Allie Maxwell

The Associate Head of School coordinates all aspects of the school's internal operations. If it has to do with the day-to-day aspects of life at Forman, Allie has a handle on it. She serves as the central point of coordination for matters that span multiple areas of the school, helping families navigate complex situations with clarity and care. Allie can be reached at allie.maxwell@formanschool.org or 860.567.2870.

Director of Studies for Curriculum and Experiential Education - Dr. Stephanie Weaver

The Director of Studies for Curriculum and Experiential Education oversees the academic program at Forman, with particular attention to experiential programming, while also serving as the key academic contact for the classes of 2027 and 2029 and the postgraduate academic program. Dr. Stephanie Weaver oversees grades, report cards, and honor roll. In addition, she manages the entire Winterim program, including student placement, logistics, on-campus programming, and more. Stephanie is the right person to ask if you have a question or concern about your child's academic progress, college-preparatory philosophy at Forman, or experiential learning. She can be reached at stephanie.weaver@formanschool.org or 860.567.1804.

Director of Studies for Curriculum and Learning Science - Jenai Fitzpatrick

The Director of Studies for Curriculum and Learning Science oversees the academic program at Forman with particular attention to learner profiles, executive functioning, instructional support, and student growth. Jenai serves as the key academic contact for the classes of 2028 and 2030. In addition, she leads the Forman Way and EF Dashboard, supporting faculty and departments in applying learning science across classrooms. Jenai is the right person to ask if you have any questions or concerns about your child's academic progress, learner profile, executive functioning, or classroom supports. She can be reached at jenai.fitzpatrick@formanschool.org or 860.567.1843.

Student Academic Success Lead - Catie Mullen

The Student Academic Success Lead monitors student academic progress and works to ensure that every student at Forman has the support they need to thrive. If a student develops a pattern of struggling academically, Catie partners with students, teachers, and families to develop individualized academic plans, coordinating with the Office of Culture and Community Experience when appropriate. In addition, she collaborates closely with the Directors of Study on the daily programs and procedures concerning the academic program at Forman. Catie can be reached at catie.mullen@formanschool.org or 860.567.1842.

Director of Student Responsibility - Jennifer Miles

The Director of Student Responsibility is a member of the Office of Responsibility under the Office of Culture and Community Experience. Jennifer supports students in navigating more complex situations that may impact our community as a whole. She works closely with the Director of Student Respect, Laura Renard, to guide students in making thoughtful decisions and contributing positively to our campus life. Together, they also oversee our student recognition system, ensuring that we notice and celebrate the many ways students live out our values each day. Jennifer can be contacted at jennifer.miles@formanschool.org or 860.567.1849.

Director of Student Respect - Laura Renard

The Director of Student Respect is a member of the Office of Responsibility under the Office of Culture and Community Experience. Laura focuses on helping students address day-to-day concerns, offering encouragement and guidance to get back on track quickly. She works closely with the Director of Student Responsibility, Jennifer Miles, to guide students in making thoughtful decisions and contributing positively to our campus life. Together, they also oversee our student recognition system, ensuring that we notice and celebrate the many ways students live out our values each day. Laura can be contacted at laura.renard@formanschool.org or 860.567.1845.

Student Life Team - Director of Student Life Nicole Ostaszewski and Director of Community Engagement Zack Zampaglione

The Student Life team, which is part of the Office of Culture and Community Experience, manages the students' experiences outside academics and athletics, including housing and roommate agreements, the Advisory program, the Truth, Respect, and Kindness Expeditions/Experiences (TReK) program, and community service. If you have a concern or question about an area unrelated to the classroom or athletics/recreational activities, you can contact Nicole at nicole.ostaszewski@formanschool.org or 860.567.6230, and Zack at zack.zampaglione@formanschool.org or 860.567.1897.

Receptionist and Administrative Coordinator - Kevin Poniatoski

The Receptionist is the go-to person for families and visitors during the day, Monday to Friday. Whether you have a question, need assistance, or aren't sure who to ask, Kevin is here to help or connect you to the right person. He also serves as the AOD Monday through Friday from 8:00 a.m. to 4:00 p.m. when students are on campus. As a member of the Office of Culture and Community Experience, Kevin plays an important role in monitoring student attendance and managing the Orah Student Management System, including student travel details for school breaks. You can reach Kevin at kevin.poniatoski@formanschool.org or 860.567.2821.

Director of Campus Safety and Student Responsibility Advisor - Matthew Fabiaschi

The Director of Campus Safety and Student Responsibility Advisor manages the safety and well-being of Forman's campus for all students and colleagues. Matthew is a partner in the Office of Responsibility within the Office of Culture and Community Experience, supporting our students in living our core values each day. Matthew oversees the campus security system, manages emergency drills, and oversees our team of security personnel. You can contact him at matthew.fabiaschi@formanschool.org or 860.576.1806.

Athletic Director - John Strawson

The Athletic Director oversees the after-class program, elicits and monitors student participation, manages the teams and activities, and ensures that any athletic injuries are properly addressed. Please contact John directly if you have any questions or concerns about your student's participation in afternoon athletics or activities. He can be reached at john.strawson@formanschool.org or 860.567.6215.

Director of the Health Center and the Nursing Staff

If your child is not feeling well or may need routine medical care, this is the group you want to contact. They take great care of the community and are the right people to contact about those physical bumps and bruises. The Student Health Center can be reached at health.center@formanschool.org or 860.567.1821.

Counseling Team

The Counseling team is part of the Office of Culture and Community Experience, providing both short-term and long-term support for students' emotional health and well-being. Our Counseling team can assist with regular therapeutic support, crisis, or bereavement counseling for students, and is the team to contact if students need to take a leave of absence. Our Counseling team can be reached at counseling@formanschool.org.

Facilitator of Diversity, Equity, Inclusion, and Belonging - Arlis Astudillo

The Facilitator of Diversity, Equity, Inclusion, and Belonging (DEIB) is a member of the Office of Culture and Community Experience and serves as a liaison between all facets of the Forman community, which promotes growth, understanding, and trust as we help begin to understand how we transform the community into one that is robust and inclusive for all individuals. Arlis helps create affinity groups for students, providing them with a space to connect, share experiences, and support one another. He also collaborates with the Student Life team to bring cultural events into programming and considers partnerships with nearby schools that offer strong DEIB initiatives. His role includes supporting students as they navigate their school environment and ensuring they feel seen and valued. Arlis can be reached at arlis.astudillo@formanschool.org.

Director of Parent and Alumni Engagement - Heather Ford

The Director of Parent and Alumni Engagement manages family events, including Grandparents' and Special Friends' Day and Fall and Spring Family Weekends. Heather also coordinates alumni activities and gatherings. If you have any questions about events and activities on campus, you can contact her at heather.ford@formanschool.org or 860.567.2847.

Response Time: We aim to reply to all calls and emails within 48 hours by an administrator and 72 hours by a faculty member. If your issue is urgent, please call the Administrator on Duty at 860.601.8543.